



JE SYSTEMS, INC. EMPLOYMENT APPLICATION

JE Systems, Inc. is an equal opportunity employer. We adhere to a policy of making employment decisions without regard to race, color, religion, sex, sexual orientation, national origin, citizenship, age, or disability. We assure you that your opportunity for employment with JE Systems, Inc. depends solely on your qualifications.

Date: _____

Name: _____ Social Security # : _____

Address: _____

City: _____ State: _____ Zip code: _____

Telephone: _____ Cell: _____

How long have you lived at this address: _____

What position are you applying for? _____

Employment Desired: Full-time _____ Part-time _____ Any _____

Desired Salary: _____ Available to start: _____

Are you legally authorized to work in the U.S.? Yes _____ No _____

Are you at least 18 years old? Yes _____ No _____

Have you ever worked for JE Systems, Inc before? Yes _____ No _____

Do you know or are you related to anyone employed by JE Systems, Inc.? Yes _____ No _____

If yes, who? _____

Do you have reliable transportation? Yes _____ No _____

Have you ever been convicted of a misdemeanor, felony, traffic violation or any other crime? Yes _____ No _____

If yes, explain conviction(s), nature of offense(s) leading to conviction(s), date of offense(s), date of conviction(s) and disposition of each offense.

EDUCATION:

Name of High School: _____

Location: City: _____ State: _____

Highest Level Completed: _____

Did you Graduate? Yes _____ No _____

Date of Graduation: _____

EDUCATION:

Name of Trade School: _____
Location: _____ City: _____ State: _____
Highest Level Completed: _____
Did you Graduate? Yes _____ No _____
Date of Graduation: _____

Name of College: _____
Location: _____ City: _____ State: _____
Highest Level Completed: _____
Did you Graduate? Yes _____ No _____
Date of Graduation: _____

REFERENCES:

Please list two personal references other than relatives or previous employers.

Name: _____ Name: _____
Position: _____ Position: _____
Company: _____ Company: _____
Phone: _____ Phone: _____

EMPLOYMENT HISTORY:

Beginning with your most recent employment and working back, please give the following information:

Employer: _____
Address: _____
Phone: _____ Job Title: _____
Dates of Employment: From: _____ To: _____
Job Duties: _____

Salary: Starting: _____ Ending: _____
Supervisors Name: _____ May we contact employer Yes No

If no, please explain:

Reason for leaving?

EMPLOYMENT HISTORY:

Employer: _____

Address: _____

Phone: _____ Job Title: _____

Dates of Employment: From: _____ To: _____

Job Duties: _____

Salary: Starting: _____ Ending: _____

Supervisors Name: _____ May we contact employer Yes No

If no, please explain: _____

Reason for leaving? _____

Employer: _____

Address: _____

Phone: _____ Job Title: _____

Dates of Employment: From: _____ To: _____

Job Duties: _____

Salary: Starting: _____ Ending: _____

Supervisors Name: _____ May we contact Yes No

If no, please explain: _____

Reason for leaving? _____

EMPLOYMENT HISTORY:

Employer: _____

Address: _____

Phone: _____ Job Title: _____

Dates of Employment: From: _____ To: _____

Job Duties: _____

Salary: Starting: _____ Ending: _____

Supervisors Name: _____ May we contact Yes No

If no, please explain: _____

Reason for leaving? _____

Employer: _____

Address: _____

Phone: _____ Job Title: _____

Dates of Employment: From: _____ To: _____

Job Duties: _____

Salary: Starting: _____ Ending: _____

Supervisors Name: _____ May we contact Yes No

If no, please explain: _____

Reason for leaving? _____

Please list any additional information you feel necessary to describe your full qualifications for the specific position for which you are applying:



JE Systems Inc.

“Protecting and Connecting Your Business
with Innovative Communications, Life
Safety and Security Solutions”
Since 1964

I authorize investigation of all statements contained in this employment application. I understand that the misrepresentation or omission of facts called for is cause for dismissal at any time without previous notice. I hereby give permission to JE Systems, Inc. to contact schools, previous employees (unless otherwise indicated), references, and others, and hereby release JE Systems, Inc. from any liability as a result of such contact.

I also understand that JE Systems, Inc. has a drug and alcohol policy that provides for pre-employment testing as well as testing after employment. Consent to and compliance with such policy is a condition of my employment. Continued employment is based on the successful passing of testing under such policy.

I acknowledge that subsequent employment with JE Systems, Inc. is **at-will** and both JE Systems, Inc. and employee reserve the right to end the employment relationship at anytime for any or no reason with or without notice. I further understand that the President of JE Systems, Inc. is the only authorized Company representative who can modify my **at-will** employment and that any modifications must be in writing and signed by the President of JE Systems, Inc. in order to be effective.

Neither the acceptance of this application nor the subsequent entry into any type of employment relationship, either in the position applied for or any other position, and regardless of the contents of the employee handbook, personnel manuals, benefit plans, policy statements, and the like as they may exist from time to time, or other company practices, shall serve to create an actual or implied contract of employment. I further understand that my employment with JE Systems, Inc. shall be probationary for a period of ninety (90) days, and further that at any time during the probationary period or thereafter, my employment relation with JE Systems, Inc. is terminable at will for any reason by either party.

Applicant Signature: _____ Date: _____

Thank you for completing this application and your interest in JE Systems, Inc.

JE Systems, Inc.
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(479) 783-2756 Office/(479) 782-2800 Fax